



PARENT PAYMENT ARRANGEMENTS 2024

Foundation to Year 6

Dear Families,

Ocean Grove Primary School is looking forward to another great year of teaching and learning and would like to advise you of the voluntary financial contributions and student stationery contributions for 2024.

After consultation with teaching staff, listening to feedback from our families and to enhance our sustainability practices, we are changing the way we will be providing student classroom supplies. Previously this has been a book pack families purchased through WINC that was sent to your home or supplies purchased elsewhere bought into school.

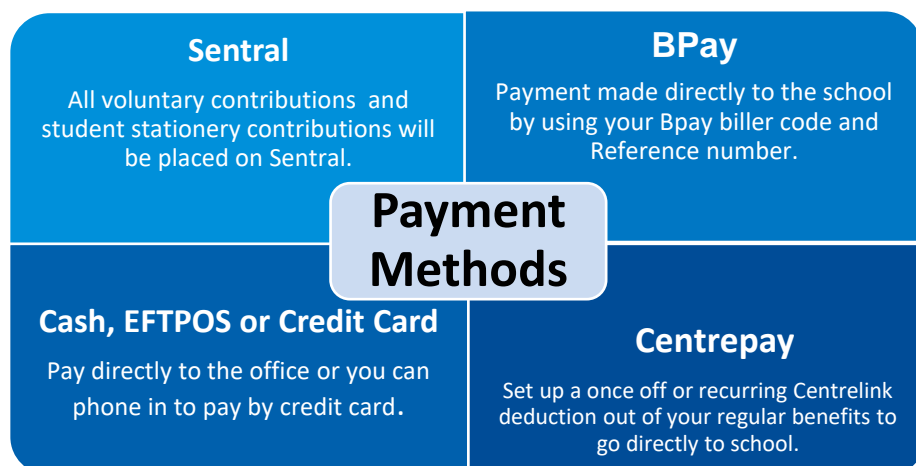
For 2024 we will be purchasing bulk supplies for each year level that will go straight to the classroom. A student stationery contribution, as well as other voluntary financial contributions will be placed on Sentral in Term 1. You can choose to pay these in full, part pay or pay instalments which is similar to how you would pay for optional excursions or camps on Sentral. Any shortfall from stationery contributions not being met may affect funds being allocated to other programs beneficial to students. Changing to this new system will assist in the following ways:

- **Simpler for parents as there will be no need to order, wait for delivery and then bring packs to school**
- **Beneficial for all students as they will have the correct writing books and supplies in the classroom**
- **Reduction of waste and enhanced sustainability practices**
- **Options for part payments which may reduce the financial burden around the end of the year**
- **Streamlined process for teachers and ensures they have access to all required stationery resources**

Schools provide students with free instruction to fulfil the standard Victorian curriculum, however the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that is through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Ocean Grove Primary School is a **non-profit organisation**. The Department of Education provides funds through the Student Resource Package to operate and staff the school, and your fundraising and voluntary financial contributions enable us to enhance the teaching and learning programs.

The Department's Parent Payment Policy is attached to this letter for further information. We thank you for your financial contribution to the school so we can continue to add value to your child's education, particularly in areas such as STEM, Art, Music, Languages and extra curricular programs to enhance learning.



Yours sincerely,

Dr Cheryle Osborne
Principal

Simone Shanahan
School Council President

Voluntary financial contributions and student stationery contributions will be placed on Sentral at the beginning of 2024. You can choose to either pay the full amount, part pay or pay in instalments. Please contact the office if you would like further information.

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
<p><i>Student Stationery Supplies</i></p> <p>Scrapbooks, exercise books, display book, visual art diary, whiteboard, mesh pouch, coloured markers, pencils, whiteboard markers, pencils, glu stik, Thrass chart, sticky notes, journal, home reading book, Pascal Press Targeted Handwriting book, SEL workbook, scissors (items will vary across year levels)</p> <p><i>This was previously the book pack purchased through WINC or sourced elsewhere.</i></p>	<p>Foundation - \$94</p> <p>Year 1 - \$90</p> <p>Year 2 - \$100</p> <p>Year 3 - \$94</p> <p>Year 4 - \$64</p> <p>Year 5 - \$67</p> <p>Year 6 - \$39</p>
<p><i>Classroom and specialists (STEM and Art) consumables, materials and equipment</i></p> <ul style="list-style-type: none"> • Classroom – items purchased in bulk, eg. book boxes, glue, coloured paper, drawing and crafting materials - \$20 • Art – paint and craft materials for art including drawing and painting materials, oil pastels, charcoal, acrylic paints, pva glue, pens, craft paper, clay, inks, etc - \$20 • STEM - Corks, cotton wool, string, straws, glue, paint, google eyes, match sticks, paper cup, soil, seeds, other craft supplies - \$20 	<p>\$60</p>
<p><i>Online Subscriptions</i></p> <p>Foundation and Year 1 only - Mathseeds -\$17 and Reading Eggs - \$20</p> <p>Years 2-6 – Literacy Planet \$15</p>	<p>Foundation and Year 1 - \$37</p> <p>Years 2 to 6 - \$15</p>
<p><i>Other</i></p> <p>Foundation only - Chair Bag - \$9 and Reading Bag - \$7</p>	<p>Foundation - \$16</p>
<p><i>Student Assessments –</i></p> <p>All students - Essential Assessments (literacy and numeracy)</p>	<p>\$14.50</p>
<p><i>Printing and photocopying of worksheets and learning materials – all students</i></p>	<p>\$10</p>
Other Contributions - for non-curriculum items and activities	Amount
<p><i>Student and parent communication tools -all students</i></p> <ul style="list-style-type: none"> • Sentral - \$20 • See Saw - \$11 	<p>\$31</p>
<p>Specialised equipment and furniture</p>	<p>\$50</p>

Student Assistance Program – these funds help support families struggling to pay for school costs who have demonstrated financial hardship	\$10
First Aid Contribution	\$5
School grounds maintenance and improvements	\$20
Tax deductible contributions	
Building fund. A tax-deductible contribution to support renovations, upgrades, and maintenance of school infrastructure. Suggested amount \$50	
Library fund. A tax-deductible contribution to support book purchases and other equipment that sustain the library as a valuable resource. Suggested amount \$50	
Total Amount	\$

Extra-Curricular Items and Activities

Ocean Grove Primary School offers a range of items and activities that enhance and broaden the schooling experience of students and that are above what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis. This includes excursions, swimming, sport, camps and in-school special events. These will be payable through Sentral.

School photos are ordered and paid for directly to the company.

Financial Support for Families

Ocean Grove Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- The Camps, Sports and Excursions Fund (available for families who hold a health care or pensioner card \$125 per year per student), forms are available from the office
- Parent Payment plans including cash, credit Centrepay or BPay. Families can set up regular direct debit or BPay transfers

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact Lara Field, Business Manager on 5255 1340 or email ocean.grove.ps@education.vic.gov.au.

Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information. Please refer to Ocean Grove's Refund policy on the school website.

Thank you

On behalf of the Ocean Grove Primary School community, we thank you for your financial contributions which contribute towards the outstanding teaching and learning programs we provide.

Dr Cheryle Osborne
Principal

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.